



Present: Lauren Freeth, John Park, Evelyn Miramontez, Melissa Martinez, Stephanie Zavala, Alexi Adams & Ledys Lopez
Next meeting: **January 7, 2014 - 4:30pm Teleconference** (712-432-0190 / Access#616749)
Visitors: None
Meeting: Fifth

Meeting Minutes

December 3, 2013

(Meeting Began at 4:33pm)

I. Workshops

- * *Winter Workshop* - Discussion to be brief as Lauren is handling this particular workshop. Lauren came in and updated us that APU and Ellen have agreed to a date of *end of February, 2014*.
- * Stephanie emailed Jackie about spring workshop, she responded initially about getting La Verne students involved – she sent names of the student reps. However, Jackie would like to be involved with the affiliation, she cannot make the teleconferences.
- * Discussion was about whether or not to add additional workshops. All voted not to move forward with an additional workshop, but to stick with the original workshops we had planned.

II. FASP Email/Correspondence/Meetings

Lauren brought up the discussion of implementing the link for the purchasing of an app for your phone to make purchases. Then you either text customer receipt or email them a receipt. Lauren and Stephanie are going to check with Bank of America to check and see how possible this is to have available for the upcoming fundraiser. (Lauren and Stephanie)

III. Wine Tasting Fundraiser

- * Stephanie checked PayPal and there has been nobody that has purchased tickets. John inquired into what the fundraiser was about and Stephanie shared the details. Advertising to everybody!! Melissa was updated as well. Evelyn shared details about who she had emailed everything to!
- * Discussion of silent auction; each person to bring either a donated item, or an individual donation to the silent auction. **Stephanie** is bringing **housewares**, **Lauren** is doing **toys/men category**, **Evelyn** is doing **women**, and **John** was gracious enough to offer to possibly **bring something**. Have Evelyn email non-profit/donation letter to boards/districts. **Melissa** is going to **provide handouts for fundraiser at the APU Social on December 7, 2013** to advertise our fundraiser.

IV. General

- * Alexi shared that in discussions at CASP there was talk that Emily is back. So Stephanie is going to try and call her based off the old number to try and bring her back into FASP as Treasurer/Webmaster. (Stephanie)
- * Stephanie to send Evelyn a list for newsletter such as; fundraiser; winter/spring workshop, etc. (Stephanie)
- * Email everything to board members (flier, district contacts, workshop to do list)

Meeting adjourned at: 5:17pm